



Job Title: Dining Room Manager

Status: Full-time

Department: Food and Beverage

Supervisor: Director of Food and Beverage

Club Overview

In the heart of Tiletown, the Green Bay Country Club is a nonprofit Club that operates as a private championship quality 18-hole golf course, clubhouse, and related facilities for its members. It all began in 1992 when a group of 12 Founders discovered and purchased this piece of rolling farmland and started to build Green Bay's second fully private golf club with a clubhouse located at 2400 Klondike Road. On May 5th, 1995, the 18-hole golf course, designed by Dick Nugent, opened for play to a sold-out golf membership. It is considered one of the finest and most challenging courses in Wisconsin and is currently rated one of the top ten in the state. The Clubhouse and golf course are laid out to provide breathtaking views of the Bower Creek area, and the Main Clubhouse which just completed a \$10M renovation in 2022.

The Main Clubhouse hosts a Pub, Lounge, and Simulator Suite on the main floor in addition to the Vista dining room. The main floor also features an outdoor wrap-around Veranda, and a private patio with brick fireplace off the Vista dining room. The bottom floor of the Main Clubhouse features a Bourbon Room with outdoor covered patio, the 19th Hole Indoor-Outdoor Bar, and the 19th Hole patio in addition to an 18th Hole Observation Area.

In 2005, a second clubhouse opened at 2300 Klondike Road (slightly west of the Main Clubhouse) and became known as the Sports Center. In addition to full food and beverage service and locker room facilities, the area surrounding the Sports Center offers an outdoor swimming pool with a zero-entry area and a 130-foot slide, a 6-hole par 3 course (called the Quarry Course), an indoor golf performance center (on the lower level), a racquets pro shop to service six outdoor tennis courts and Pickleball courts.

The Club is fully private, and member owned, and it exists for the pleasure of our members and their guests. Known as much for its vibrant social scene as for the tremendous golf, the Green Bay Country Club is a home away from home for an active and fun-seeking family-oriented membership.

The Club is open year-round and offers a variety of indoor golf, outdoor recreation, and social and dining opportunities in the off-season.

Join an Exclusive Culinary Experience

Are you a seasoned hospitality professional with a passion for creating exceptional dining experiences? We are seeking a dynamic and skilled Dining Room Manager to lead our esteemed team at the Green Bay Country Club. Our club offers an unparalleled environment where excellence and sophistication converge. Working under the Food and Beverage Manager and following the direction of the Director of F&B.

Key Responsibilities:

- **Leadership:** Lead, mentor, and inspire a team of service professionals to deliver unparalleled dining experiences with a strong and visible presence in dining spaces.
- **Operations Management:** Oversee daily dining room operations, ensuring seamless service and guest satisfaction.
- **Guest Relations:** Build and maintain relationships with members and guests, ensuring personalized service and exceeding expectations.
- **Financial Oversight:** Manage budgets, control costs, and drive revenue through strategic planning and efficient operations.
- **Training and Development:** Foster a culture of continuous learning and development among staff, ensuring high standards of service excellence.

Qualifications:

- Proven experience as a Dining Room Manager or in a similar role within a high-end hospitality environment.
- Exceptional leadership skills with the ability to motivate and inspire a diverse team with a “hands-on” approach.
- Strong organizational and problem-solving abilities, with keen attention to detail
- Excellent communication and interpersonal skills, adept at building rapport with members and guests, with focused and consistent service
- Knowledge of food and beverage operations, including wine service and fine dining etiquette.
- Education in Hospitality Management or a related field preferred.

Benefits:

- Competitive salary wage commensurate with experience.
- Comprehensive benefits package including medical, dental, and vision coverage.
- Professional development opportunities within a prestigious club environment.
- Access to club amenities including golf, pro-shop discounts, and more!

Salary Range: \$40,000.00 to \$55,000.00

Please Send Resumes To:

Charlie Luko

Director of Food and Beverage

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Green Bay, WI 54311

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Phone: (920) 964 - 2356

Green Bay Country Club is an equal opportunity employer committed to diversity and inclusion in the workplace. We celebrate our differences and embrace individuals of all backgrounds and experiences.